

Director IQAC

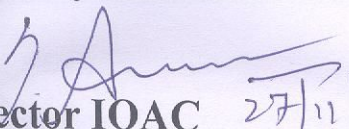
27.11.2018

CIRCULAR


I am by direction to inform you that, IQAC meeting will be held on 30.11.2018 (Friday) at 11.00 am at IQAC Board Room[ENB011B]. The members of IQAC are requested to attend the meeting.

Agenda

1. Approval of the Minutes of Previous Meeting & ATR
2. Academic Audit
3. Faculty Development Programme
4. Seed Grant
5. NAAC re -Accreditation
6. Automation of Attainment of CO
7. Promotion of Research
8. Publication Status
9. Any other item


Director IQAC 27/11/18

Registrar


27/11/18 Vice Chancellor

VELS Institute of Science, Technology and Advanced Studies(VISTAS)

IQAC Meeting – 30th Nov 2018

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1	Dr. P. Swaminathan	Vice- Chancellor, VISTAS	P. Swaminathan
THREE ADMINISTRATIVE OFFICIALS AND SIX SENIOR TEACHERS			
2	Dr. A.R.Veeramani	Registrar, VISTAS	
3	Dr. S. Venkataraman	Controller of Examination, VISTAS	S. Venkataraman
4	Dr. M.Chandrasekaran	Dean (Academic Courses), VISTAS	M. Chandrasekaran
	Dr.P. Mahalingam	Dean (Student Affairs), VISTAS	
	Dr. R. Dinakaran Michael	Dean (Life Sciences), VISTAS	R. Dinakaran Michael
5	Dr. S.SatheshKumar	Dean (Academic Research), VISTAS	S. Sathesh Kumar
6	Dr. A.Subramanian	Dean (Student Affairs), VISTAS	A. Subramanian
8	Capt. N. Kumar	Dean, School of Maritime Studies, VISTAS	N. Kumar
9	Dr. P.R.Ramakrishnan	Dean, School of Management Studies, VISTAS	P. R. Ramakrishnan
10	Dr. P.Shanmugasundaram	Director, School of Pharmaceutical Sciences, VISTAS	P. Shanmugasundaram
ONE MEMBER FROM THE MANAGEMENT			
11	Dr. P. Magesh Kumar	Management Representative	P. Magesh Kumar
TWO NOMINEES FROM EMPLOYERS /INDUSTRIALISTS/STAKEHOLDERS			
12	Mr.P.Vinaitheertha Senthil	Vice President, Metis	
13	Mr. N. Perumal	Delivery Unit Lead, Accenture, Chennai	
TWO NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
14	Ms.. Sowjanya Prathusha	Associate Manager, Pfizer	
15	Mr. V. Vinoth	Software Engineer, iOPEX Technologies, Chennai	
DIRECTOR / CO-ORDINATOR OF IQAC			
16	Dr.S. Arun	Associate Professor / CSE, VISTAS	S. Arun

Minutes of the IQAC held on 30.11.2018

30th Nov 2018

The meeting of Internal Quality Assurance Cell (IQAC) was held on November 30th, 2018 at 11.30 am in the IQAC Board Room, Engineering Block. The Meeting was Presided by the Vice Chancellor and attended by the following members of the Cell.

1. Dr. P. Swaminathan	Vice- Chancellor	Chairperson	Head of University
2. Dr. A.R. Veeramani	Registrar	Member	Admn.Officer
3. Dr. S. Venkataraman	Controller of Examination	Member	Admn.officer
4. Dr. R. Dinakaran Michel	Dean, Life Sciences	Member	Sr.Teacher
5. Dr.P. Mahalingam	Dean, Student Affairs	Member	Sr.Teacher
6. Dr. M. Chandrasekaran	Dean, Academic Courses	Member	Sr.Teacher
7. Dr. S.Sathesh Kumar	Dean, Academic Research	Member	Sr.Teacher
8. Dr. P.R.Ramakrishnan	Dean, Management Studies	Member	Sr.Teacher
9. Capt. N. Kumar	Dean, Maritime Studies	Member	Sr.Teacher
10. Dr.P. Shanmugasundaram	Director, School of Pharmacy	Member	Sr.Teacher
11. Dr.S. Arun	Director IQAC	Coordinator	Sr.Teacher
12. Mr.P.Magesh Kumar	Management Representative	Member	Management
13. Mr.P.Vinaitheertha Senthil	Vice President, Metis	Member	Industrialist
14. Mr. N. Perumal	Delivery Unit Lead, Accenture	Member	Industrialist
15. Mr. V. Vinoth	iOPEX Technologies	Member	Alumnus
16. Ms. Sowjanya Prathusha	Associate Manager, Pfizer	Member	Alumnus

Agenda

Action Taken Report of the previous minutes held on 28/5/2018

The minutes and the Action Taken Report of the previous meeting were read by the IQAC Coordinator. The Vice Chancellor appreciated the efforts of all the members for carrying out the action items.

Academic Audit

All the Departments carried out the Academic Audit for the academic year 2017-18. The comments raised by the Departmental External Academic Experts were discussed.

Faculty Development Program

The outcome of the Faculty Development Program on "Creative Pedagogy" was discussed and it was informed that the Feedback from all faculty members were very affirmative. The members asked the IQAC to regularly conduct the annual FDP program every year.

Seed Grant Projects

It was discussed that for the academic Year (2017-2018), 40 Seed Grant Projects has been completed for an amount of Rs.37,53,745. 49 Research papers has been published and 7 patents has been applied. The members lauded the positive outcome.

NAAC reaccreditation

It was discussed that the Self study Report for NAAC reaccreditation needs to be submitted on the last week of December. For Each Criteria, Separate Committee has been formed at Department Level and this will be reported and consolidated by the Overall Criteria team. The External experts appreciated this type of participative governance.

Automation of Attainment of CO

An initiative was rolled out by IQAC to automate the manual process of creating attainment of CO. This would benefit all the faculty members and ease the process.

Promotion of Research

IQAC encouraged the departments to apply for funded projects from CHORD (NSTMIS) Scheme, Swarna Jayanti Fellowships Scheme (2018-19) and in other major funding.

Full time Research scholars are provided with Vels Research Fellowship for an amount of Rs.7000. The members advised that scrutiny has to be done, so that the genuine people will get benefited.

Publication Status

It was informed that around 616 Research papers were published in the Year 2018 alone in Scopus. This needs to be improved further and the faculty members can be encouraged to publish in SCI Journals.

Any other item

The Coordinator thanked everyone for attending the meeting.



Action Taken Report

Action taken on the resolution passed in the IQAC meeting held on 28th May 2018

S.No.	Issues	Action Taken
1	Accreditation by NBA	As Suggested, the committee members were formed in each Department which has applied for NBA Accreditation and the progress is being monitored.
2	NIRF Ranking	The best practices of School of Pharmacy who got the NIRF Ranking, was shared with all the Departments
3	Faculty Development Program	The Feedback was obtained from all faculty members to know about the strength and improvements of the program
4	Central Instrumentation Laboratory	The usage of the equipments bought in Central Instrumentation Laboratory was discussed and monitored. Equipments worth around Rs.4 crore has been installed in the Laboratory.
5	Feedback by stakeholders	The feedback which was got from all stakeholders like Industry Experts, Alumni, Parents and academic peers was analysed and reported.
6	Seed Grant Projects	The outcome of Seed Grant Projects was submitted
7	Industry Institute Interaction	There is subsequent increase in Industry Institute Interaction in this academic Year



Vels Institute of Science, Technology and Advanced Studies (VISTAS)
Internal Quality Assurance cell (IQAC)
Vels University, Chennai
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Director IQAC

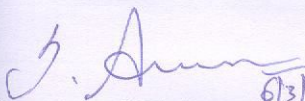
06.03.2019

CIRCULAR


I am by direction to inform you that, IQAC meeting will be held on 12.03.2019 (Tuesday) at 04.00 pm in the IQAC Board Room (ENB 011B). The members of IQAC are requested to attend the meeting.

Agenda

- Action Taken Report of the Previous Meeting held on 30-11-2018
- Preparation for NAAC Peer Team Visit
- Any other item with permission of the Chair


Director IQAC 6/3/19


Registrar 6/3/19


Vice Chancellor 6/3/19

VELS Institute of Science, Technology and Advanced Studies(VISTAS)

IQAC Meeting – 12th March 2019

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1	Dr. P. Swaminathan	Vice- Chancellor, VISTAS	P. Swaminathan
THREE ADMINISTRATIVE OFFICIALS AND SIX SENIOR TEACHERS			
2	Dr. A.R.Veeramani	Registrar, VISTAS	A.R. Veeramani
3	Dr. S. Venkataraman	Controller of Examination, VISTAS	S. Venkataraman
4	Dr. M.Chandrasekaran	Dean (Academic Courses), VISTAS	M. Chandrasekaran
5	Dr. A.Subbiah Pandi	Dean (Academic Research), VISTAS	A. Subbiah Pandi
6	Dr. A.Subramanian	Dean (Student Affairs), VISTAS	A. Subramanian
7	Dr. P.Mahalingam	Dean (Languages), VISTAS	P. Mahalingam
8	Capt. N. Kumar	Dean, School of Maritime Studies, VISTAS	N. Kumar
9	Dr. P.R.Ramakrishnan	Dean, School of Management Studies, VISTAS	P. R. Ramakrishnan
10	Dr. P.Shanmugasundaram	Director, School of Pharmaceutical Sciences, VISTAS	P. Shanmugasundaram
ONE MEMBER FROM THE MANAGEMENT			
11	Dr. P. Magesh Kumar	Management Representative	P. Magesh Kumar
TWO NOMINEES FROM EMPLOYERS /INDUSTRIALISTS/STAKEHOLDERS			
12	Mr.Venkadesh Narayanan	Principal Consultant, Phyzics Business Consultants Private Limited	-
13	Mr. N. Perumal	Delivery Unit Lead, Accenture, Chennai	-
TWO NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
14	Ms.Baddu Bhargavi	Ph.D Scholar, VISTAS	B. Bhargavi
15	Mr. V. Vinoth	Software Engineer, iOPEX Technologies, Chennai	V. Vinoth
DIRECTOR / CO-ORDINATOR OF IQAC			
16	Dr.S. Arun	Associate Professor / CSE, VISTAS	S. Arun

Minutes of the IQAC held on 12.03.2019

12th Mar 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on March 12th, 2019 at 11.30 am in the IQAC Board Room, Engineering Block. The Meeting was Presided by the Vice Chancellor and attended by the following members of the Cell.

1. Dr. P. Swaminathan	Vice- Chancellor	Chairperson	Head of University
2. Dr. A.R. Veeramani	Registrar	Member	Admn.Officer
3. Dr. S. Venkataraman	Controller of Examination	Member	Admn.Officer
4. Dr.P. Mahalingam	Dean, Student Affairs	Member	Sr.Teacher
5. Dr. M. Chandrasekaran	Dean, Academic Courses	Member	Sr.Teacher
6. Dr. A.Subramanian	Dean, Student Affairs	Member	Sr.Teacher
7. Dr. P.R.Ramakrishnan	Dean, Management Studies	Member	Sr.Teacher
8. Capt. N. Kumar	Dean, Maritime Studies	Member	Sr.Teacher
9. Dr.P. Shanmugasundaram	Director, School of Pharmacy	Member	Sr.Teacher
10. Dr.S. Arun	Director IQAC	Coordinator	Sr.Teacher
11. Mr.P.Magesh Kumar	Management Representative	Member	Industrialist
12. Ms. Baddu Bhargavi	Ph.D Scholar,VISTAS	Member	Student

Leave of Absence

1. Dr.A.Subbiah Pandi	Dean,Academic Research	Member	Sr.Teacher
2. Mr.Venkatesh Narayanan	Principal Consultant,Fhysics		
	Business Consultatnts Pvt.Ltd	Member	Industrialist
3. Mr. N. Perumal	Delivery Unit Lead, Accenture	Member	Industrialist
4. Mr. V. Vinoth	iOPEX Technologies	Member	Alumnus

Agenda

Action Taken Report of the previous minutes held on 30/11/2018

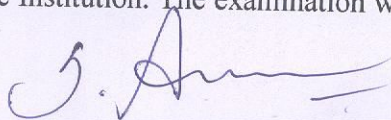
The minutes and the Action Taken Report of the previous meeting was read by the IQAC Coordinator. The Vice Chancellor and Director of IQAC charted out the various quality initiatives taken by various Departments.

a) National Academic Repository

The Vice Chancellor appreciated the efforts of Controller of Examination and highlighted the uploading of all the certificates of (2016-2017) in the National Academic Depository and it is totally inline with MHRD directive

b) ISO Certification

It was discussed that ISO Certification will be initiated in phase wise for each school. It was noted that School of Maritime Studies had already obtained ISO Certification and the best practices will be shared across the Institution. The examination wing was proposed to



go for ISO Certification and initiatives must be taken to prepare Quality Manuals which would enhance the Quality and Process which we follow currently

c) Alumni Talks

It was brought to notice that Alumni are already being invited across the Institution to deliver lectures in their area of expertise in Seminars/Workshops and Conferences.

d) Turnitin Plagiarism Software

It was informed that the Turnitin Plagiarism Software is being widely used and the amount of plagiarism is being reduced gradually down.

e) National Digital Library

The initiative taken to improve the usage of National Digital Library was applauded and it is useful to students, Research Scholars and Faculty members.

f) Faculty Development Programme

As an initiative by IQAC, Faculty Development Programme will be rolled out in MATLAB which was purchased at a cost of 12.5 lacs.

g) ERP Automation

The current progress in ERP Automation of Attainment of COs was applauded as it gives details of each student.

g) Review of NAAC

The preparatory work for NAAC team visit was updated by the IQAC Director.

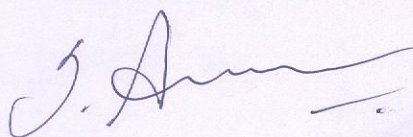
Any other item

The IQAC Director thanked everyone for attending the meeting.

Action Taken Report

Action taken on the resolution passed in the IQAC meeting held on 30th Nov 2018

S.No.	Issues	Action Taken
1	Academic Audit	The Action taken Report of the Academic Audit 2017-2018 was submitted to COE.
2	NAAC reaccréditation	NAAC reaccréditation committee scrutinized the progress and the status has been updated
3	Automation of Attainment of CO	ERP automation of Attainment of CO was initiated
4	Promotion of Research	HoD's were instructed to encourage more Research Proposals
5	Publication Status	This needs to be improved further and more publications in SCI Journal needs to be encouraged.



Director IQAC

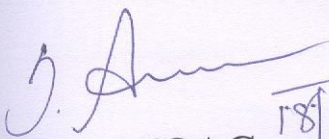
18.03.2019

CIRCULAR


I am by direction to inform you that, IQAC meeting with NAAC Peer team will be held on 26.03.2019 (Tuesday) at 3.00 pm at IQAC Board room (ENB 011B), Engineering Block. The members of IQAC are requested to attend the meeting.

Agenda

- NAAC Peer team members discussion with IQAC members


Director IQAC 18/3/19

Registrar


Vice Chancellor 18/3/19

VELS Institute of Science, Technology and Advanced Studies(VISTAS)

IQAC Meeting 26/Mar/2019

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1	Dr. P. Swaminathan	Vice- Chancellor, VISTAS	P. Swaminathan
DIRECTOR IQAC			
2	Dr.S. Arun	Associate Professor / CSE, VISTAS	S. Arun
ADMINISTRATIVE OFFICIALS			
3	Dr. A.R.Veeramani	Registrar, VISTAS	
4	Dr. S. Venkataraman	Controller of Examination, VISTAS	
SENIOR TEACHERS			
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7	Dr. A.Subramanian	Dean (Student Affairs), VISTAS	A. Subramanian
8	Dr. P.Mahalingam	Dean (Languages), VISTAS	P. Mahalingam
9	Dr. P.R.Ramakrishnan	Dean, School of Management Studies, VISTAS	
10	Dr. P.Shanmugasundaram	Director, School of Pharmaceutical Sciences, VISTAS	P. Shanmugasundaram
11	Capt. N. Kumar	Dean, School of Maritime Studies, VISTAS	N. Kumar
MEMBER FROM THE MANAGEMENT			
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14	Mr. N. Perumal	Delivery Unit Lead, Accenture, Chennai	N. Perumal
NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
15	Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	Bhargavi
16	Mr. V. Vinoth	Software Engineer, iOPEX Technologies, Chennai	V. Vinoth

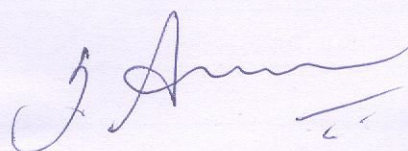
Minutes of the IQAC held on 26.03.2019

26th Mar 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on 26th Mar 2019 at 3.00 pm in the IQAC Board Room, Engineering Block. The Meeting was Presided by the Vice Chancellor and attended by the following members of the Cell along with the NAAC Peer team experts.

1. Dr. P. Swaminathan	Vice- Chancellor	Chairperson	Head of
2. Dr. S. Arun	Director IQAC	Coordinator	Sr.Teacher
3. Dr. A.R. Veeramani	Registrar	Member	Admn.Officer
4. Dr. S. Venkataraman	Controller of Examination	Member	Admn.officer
5. Dr. A.Subramanian	Dean, Student Affairs	Member	Sr.Teacher
6. Dr. M. Chandrasekaran	Dean, Academic Courses	Member	Sr.Teacher
7. Dr. A.Subramanian	Dean, Student Affairs	Member	Sr.Teacher
8. Dr.P. Mahalingam	Dean, Student Affairs	Member	Sr.Teacher
9. Dr. P.R.Ramakrishnan	Dean, Management Studies	Member	Sr.Teacher
10. Dr.P. Shanmugasundaram	Director, School of Pharmacy	Member	Sr.Teacher
11. Capt. N. Kumar	Dean, Maritime Studies	Member	Sr.Teacher
12. Mr.P.Magesh Kumar	Management Representative	Member	Management
13. Mr.Venkatesh Narayanan	Principal Consultant,Phyzics Business Consultants Pvt.Ltd	Member	Industrialist
14. Mr. N. Perumal	Delivery Unit Lead, Accenture	Member	Industrialist
15. Ms. Baddu Bhargavi	Ph.D Scholar,VISTAS	Member	Alumnus
16. Mr. V. Vinoth	iOPEX Technologies	Member	Alumnus

S.NO	Name	Designation and Organization Name	
1.	DR. RAGHAVENDRA BHEEMACHAR	Vice Chancellor, THE NORTHCAP UNIVERSITY	Chairperson
2.	DR. KRISHNA MURARI PANDEY	Professor, NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR	Member Co-ordinator
3.	DR. CHANDAN GUPTA	Professor, DEVI AHILYA VISHWAVIDYALAYA	Member
4.	DR. ARUN KANSAL	Professor	Member
5.	DR. RANJAN BAL	Former Professor, UTKAL UNIVERSITY	Member
6.	DR. M J BHENDE	Former Professor, INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE BANGALORE	Member



Agenda

The Director IQAC made the presentation of IQAC on the following areas and discussions were made on the same.

Academic

It was emphasized that Academic Audit was held in each department based on 52 Questions and it was audited by External expert appointed by VC. The reports were analyzed in the IQAC Meeting and corrective measures were informed in the meeting. IQAC believes in continuous Improvement and hence lot of Initiatives taken regarding this in terms of FDP, Workshops and Guest Lectures. IQAC has initiated organized totally 125 FDP and workshops in the last 5 years

Automation

IQAC initiates several proposals related to automation of the Process which is followed in VISTAS. It sternly worked with ERP supporting team to create a benchmark in the usage of automated system through its suggestion and innovation. Few of the implementation which is extensively used are

Parent Corner: Extensively used by parents to know the day to day activity of the student.

Feedback System: Feedback is obtained from various stake holders regarding curriculum and syllabus from Alumni, Industrial experts, Academic peers, Parents which enhances the curriculum and syllabus in all aspects. Collective feedback of Students on Faculty improves the overall performance of faculty and enables him/her to support students more in their

Course Attainment: Automation of course attainment enables to analyze more on the Outcome.

Research

It was informed that a total of 1432 Scopus and 2774 UGC publications were made in the last five years

IQAC ensured the Quality of research papers by using Licensed Turnitin software and it was effectively used by the faculty to check plagiarism of the research papers. It was demonstrated that there was a gradual increase in quality publication every year.

Human Resource Development

Every semester the performance appraisal of faculty members was conducted by IQAC and evaluative reports were generated based on the student feedback. It also ensures that corrective measures were taken

It was reiterated that faculty were encouraged to conduct online courses through a massive open online course (MOOC) which is aimed at large scale interactive participation and open access via the web.

Governance

The perspective plan (2015-33) was demonstrated to the NAAC peer team

The NAAC peer team appreciated the efforts made by the IQAC.

